

DEVELOPING EXCEPTIONAL RECRUITERS

Day Plan

This week

Professional Goals this week	Hit/Not Hit

Personal goals this week	Hit/Not Hit

KPI's this week	Hit/Not Hit

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Day Plan

Today

Roles working on and actions to take	Order of prioritisation

Urgent To Do today	To Do today
Projects/Plans/Need to do this week	Personal To Do

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Time Block	Activity	Done/In Action/ Not Done
8am - 9am		
9am - 10am		
10am - 11am		
11am - 12pm		
12pm - 1pm		
1pm - 2pm		
2pm - 3pm		
3pm - 4pm		
4pm - 5pm		
5pm - 6pm		

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