

LinkedIn Recruiter Sourcing Checklist



Developing Exceptional Leaders. Recruiters. Teams

- ☐ **Search on the Ideal Candidate**
Ask your clients who is the ideal candidate is and profile them
- ☐ **Search on Existing person in role**
Search based on Existing Person in role (People like them & edit filters - Backfill option on search)
- ☐ **Search on previous hires**
Search based on who they've hired in the past for these roles: Jot down company names & maybe titles to do a search with that info.
- ☐ **Search on high attrition companies via LinkedIn Talent Insights**
Search based on which companies have a high attrition for these types of candidates
- ☐ **Search on Keywords**
Find 5 profiles & extract potential keywords
- ☐ **Search on overseas Australian's/Candidates**
Tricky roles with a need for overseas candidates - Saved filters for universities, or "open to relocate to"
- ☐ **Search based on average tenure**
Look at average tenure for these roles (LinkedIn Insights) & target people in existing company for x amount of years
- ☐ **Reaching out**
Filter searches on 1st-degree messages vs inmail.
When reaching out, it is highly targeted based on filters.